



**The Children's Hospital School**

# Provider Access Policy Statement

Date of Approval: 17/05/2026

Approved by: Executive Headteacher

Date of next review: Summer 2028

*Stephen Readman*

## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of careers guidance and provider access to schools and students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access.
- The grounds for granting and refusing requests for access.
- Details of premises or facilities to be provided to a person who is given access.

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 7 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships. Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

## 3. Student entitlement

3.1 All students in Years 7 to 13 at The Children's Hospital School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- Understand how to make applications for the full range of academic and technical courses.

### 3.2 Meaningful Encounters

We work to ensure that students receive encounters that are meaningful and appropriate through KS3, KS4 and KS5. These encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to:

- Share information about pathways in to the sector and the approved technical education qualification and apprenticeships that the provider offers.
- Explain that career routes those options could lead to.
- Provide insight into what it might be like to learn or training with that provider including opportunities to meet students and staff, where appropriate.
- Answer questions from students.

We are committed to providing meaningful encounters for all our students.

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact the appropriate Head of School:

Phoenix Learning Centre	Roxanne Steane	0116 229 8137
Magpie Learning Centre	Nikki Cole	0116 497 9992
Willow Bank School	Diane Davies	0116 229 8137

or

Assistant Headteacher	James Stafford	0116 229 8137
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Email: [WBadmin@childrenshospitalschool.leicester.sch.uk](mailto:WBadmin@childrenshospitalschool.leicester.sch.uk)

### 4.2 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. All visitors, education and training providers will be expected to adhere to this policy.

### 4.3 Premises and facilities

The school will make a space available for discussions between the provider and students, as appropriate to the activities. The school will also wherever possible make available projectors and other specialist equipment to support provider presentations.

These requirements will be discussed and agreed in advance of the visit with a member of the SLT or school organiser responsible for the visit taking place.

Providers are welcome to leave a copy of their prospectus or relevant course literature at the school.

#### 4.4 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
<b>Year 7</b> <b>Year 8</b> <b>Year 9</b>	Assembly and Personal Development opportunities PSHE Curriculum Input	Assembly and Personal Development opportunities PSHE Curriculum Input	Assembly and Personal Development opportunities PSHE Curriculum Input - Wider World
<b>Year 10</b>	Assembly and Personal Development opportunities - employability skills PSHE Curriculum Input	Assembly and Personal Development opportunities - employability skills Parents / Careers Evening PSHE Curriculum Input	Assembly and Personal Development opportunities - employability skills PSHE Curriculum Input - Wider World
<b>Year 11</b>	Assembly and Personal Development opportunities - employability skills  Work Experience opportunities College Open Day PSHE Curriculum Input	Assembly and Personal Development opportunities - employability skills  Parents / Careers Evening PSHE Curriculum Input	Assembly and Personal Development opportunities - employability skills  PSHE Curriculum Input - Wider World
<b>Year 12</b> <b>Year 13</b>	Individual targeted approach for CAMHS inpatient students	Individual targeted approach for CAMHS inpatient students	Individual targeted approach for CAMHS inpatient students

Please speak to our Careers Leader to identify the most suitable opportunity for you.

#### 5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored annually.

This policy will be reviewed by the Careers Leader. At every review, the policy will be approved by the Headteacher.