

Rules for responsible computer use

What we will be looking for from you:

- Students must ask permission before using the equipment or printer
- Students must not use any inappropriate language in their email communications and contact only those people approved by a member of the education team
- Students must not access other young people's laptops
- No files are to be downloaded, unless otherwise agreed
- Students are not allowed to use the computers for any inappropriate or illegal activity

In class students must not:

Change default setting on software

Access password-protected files

Use equipment for commercial gain

Use chat rooms

Use online games

Use web-based email

Use social media sites

Students using the school equipment and internet must not seek out offensive material or use the computer to create or transmit material that is designed or likely to cause annoyance, inconvenience or needless anxiety. Should any young person encounter such materials accidentally, then please report this to a member of the education team

Students consistently choosing to not comply with these expectations will be warned and subsequently will be denied access to school equipment and the internet.