

Executive Headteacher: Mr S Deadman Willow Bank School Simmins Crescent Leicester LE2 9AH

Tel: 0116 229 8137

Tuesday 25<sup>th</sup> February 2025

Dear parent/carer,

We will be holding our Parents' Evening on Monday 24<sup>th</sup> March 2025.

We will offer appointments between 15:15-17:15.

The appointments will be organised into thirty-minute slots, with five-minute appointments with individual teachers.

To ensure that this runs smoothly, please can you complete the attached form to indicate:

- Which staff you would like to talk to
- **Two** preferences for time slots

This information will need returning by **Friday 14<sup>th</sup> March 2025**. I will contact you by Wednesday 19<sup>th</sup> March to let you know what time your assigned slot will be.

To help this process run more efficiently, please can you include the best email address for me to send your appointments to.

If you have any queries or concerns, please do not hesitate to contact me.

Kind regards

Clavellog

Claire Mooney Assistant Lead of Willow Bank <a href="mailto:cmooney@childrenshospitalschool.leicester.sch.uk">cmooney@childrenshospitalschool.leicester.sch.uk</a>



Children's Hospital School • University Hospitals of Leicester NHS Trust • Leicester Royal Infirmary • Leicester • LE1 5WW

Name of child.....

Time (please select two)	Preference 1	Preference 2
15:15-15:45		
15:45-16:15		
16:15-16:45		
16:45-17:15		

Teachers	Subject	Appointment (y/n)
Mr P Gibson/Mr C Danaher/Mrs C	English	
Mooney		
Mr P Sowman/Mr K Williams/Mrs D	Maths	
Davies/Mr S Scragg		
Ms K Gosal/Miss A Collard	Science	
Mr M Madlani	Computing	
Ms N Igoe-Wykes	Health and Social Care	
Mr S Pepper	Film Studies	
Mr O Jeffcote	Art/Arts Award	
Mr J Stafford/Ms Igoe-Wykes	PSHE	
Mr S Scragg	SENCo	
Miss E Compton	Assistant SENCo	
Ms K Whiteley	Forest	
	Schools/Gardening/Art	

Name of parent/carer.....

Email address.....