# INFORMATION BOOKLET FOR PARENTS, CARERS AND NEW STUDENTS JOINING TIGERS EARLY INTERVENTION GROUP

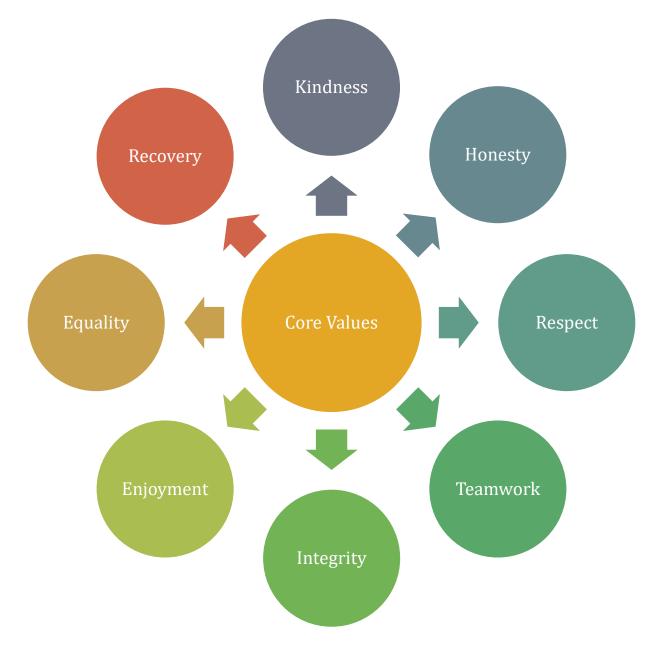


### A GUIDE TO THE MAGPIE LEARNING CENTRE

September 2023

#### **Our Core Purpose**

Working together in a nurturing and happy environment to break down barriers, inspire learning and provide opportunities for all to flourish beyond their expectations.



# Welcome to The Magpie Learning Centre

#### Who we are



The Magpie Learning Centre provides education and nurture for students aged 10-15. For some students, attendance at school may be impacted by health issues including anxiety and mental health problems. If concerns are not addressed at an early stage they can affect progress and outcomes. The Magpie Centre offers an early intervention programme for 6-8 weeks to support KS3 and KS 4 students.

#### Our Aim



To provide a positive school experience with a quality education and exciting opportunities to build skills, knowledge and resilience so that our students can live and enjoy a better life.

#### What we do



We teach lessons and offer various nurture activities. We work with other groups of people to make sure our students are supported. We give our students an education with a personalised approach and try to get our students back on track.

### Your Interview

This is a chance to tell us your story in your own words and to see the Magpie Learning Centre. You will come to the Magpie Learning Centre with your Parent/Carer and someone from your school (usually the SENCO, Head of Year or form tutor).

#### What happens

We will

- go through all the information in your referral
- talk to you about what has been difficult so that we have a chance to make a positive start

We may

- take a tour of the school
- set a start date

#### What to wear

Dress for school, tidy clean clothes. You can find the school dress code in this booklet.

### What to bring

- The completed Pupil Data booklet. The booklet contains
  - Forms to get information about you and your child like address and contact numbers
  - o Sections about medical conditions so we can look after your child
  - The home school agreement
  - Permission forms for data collection and ICT use
  - Photo and media consent

### **The School Day**

### Timings of lessons

School starts at 9:45am and lessons start at 10:20am. Breakfast is available in the morning from 9:30am.

Breakfast/Uplift	9:45	10:20
Lesson 1	10:20	11:10
Break	11:10	11:30
Lesson 2	11:30	12:20
Personal Development	12:20	12:50
Lunch	12:50	13:30
Lesson 3	13:30	14:20

#### Timetables

KS3 Intervention sessions take place on Mondays, Wednesdays and Fridays. Students are expected to attend their home school on Tuesdays and Thursdays.

#### Groups

We have one KS3 Intervention Children's Hospital group at The Magpie Learning Centre.

# Dress Code



# Food

Meals	<ul> <li>All students bring a packed lunch (except FSM students)</li> <li>Breakfast is available to all students before school and though Uplift</li> <li>Snacks are served at break</li> <li>Fruit is available all day</li> <li>Hot drinks are available at break and lunch time</li> <li>Water is available all day</li> </ul>

### Free School Meals

Nuts

Please bring a copy of your certificate of entitlement. This helps us to continue to provide a service for all our students. No students are asked for money, limited to a budget or questioned about entitlement in school. Due to the serious nature of nut allergies, no nuts are permitted in school. This applies to our kitchen and to food and sweets brought in by students and staff.

# Medical Information

### Medication

If prescribed medicine is needed in school please ask for a medicines form. All medicines must be stored in the school office, in a child-proof container and accompanied by a signed parental consent form which gives clear instructions as to when the medication is taken and the amount to be administered.

Students who have inhalers should carry their inhaler and we will keep a spare inhaler in the school office. It is very important that students do not carry any tablets or other medication, prescribed or over the counter medicines in school.

#### Covid

We are asking that school members have symptoms of COVID, such as a high temperature, stay away from school.

# Home School Communication and support for families

### **Reporting Absence**

Please report absences on every day that your child is absent. Call the school office on 0116 229 8137, giving your child's name and reason for absence. Please call by 8.30am. All unexplained absences will be followed up by our attendance officer.

#### Reviews

Reviews are meetings where we plan the next steps for your child. We will invite all the people who can help. This includes representatives from your mainstream school and health, and may include education welface officers or Early Help workers and other people who are supporting and can help . KS3 Intervention places are for 6-8 weeks. A review will be carried out in week 4 and here we will decide if the placement is for 6 or 8 weeks in total. If an 8 week placement is agreed a further review meeting will be set at week 6.

### Communication

We use text and emails to follow up absences and to keep in touch you with school information. Tutors will also keep in touch by phone and email.

# Support for Parents and Carers

Our family support worker Jayne Lister contacts all families after students join the school. We have a parent/carer support group each month, including topics such as information about careers, early help and on-line safety.

# Support for students

#### Nurture

We offer strong pastoral support for all students. This includes cooking and Outdoor Learning (which can include gardening, outdoor projects or natural arts and crafts).

We will get to know your child and offer the support we feel will be most beneficial.

On a Wednesday afternoon, please send your child in with some clothes suitable for the weather and working outdoors (warm layers/waterproof coat or sun hat/T-shirt) and if possible, a change of footwear, wellies/old shoes or trainers, to prevent their clothes from getting muddy or wet.

#### Forest School

Children taking part in Forest School sessions are given an opportunity to participate in activities in a natural setting on a regular basis. The setting provides a safe environment for them to learn and explore. Activities take place throughout the year and in generally in all



### Home School Agreement

This is your copy of the Home School Agreement. There is also a copy in the data booklet which needs to be signed and returned to school.

#### Home/School Agreement

Student Name:\_\_\_

#### Timetables

At the Children's Hospital School KS3 Interventions are on Mondays, Wednesdays and Fridays. Students attend their home school for the rest of the week.

As Parents/Carers, I/we understand that during periods where my child is not timetabled to attend The Magpie Learning Centre or is absent, parents/carers/home school have legal responsibility for their care and well-being

Signature(s) \_

Date\_

As a school, we will inform you of timetable changes and share changes in writing so it is clear when your child is expected in school.

Signature\_\_

Date\_\_\_\_\_

Please note that if a student does not attend regularly and when expected, leave of absence can be withdrawn and all absences can become unauthorised.

#### As Parents/Carers, I/we will:

- work with the Children's Hospital School to support my child's education as appropriate
- support my child to access lessons regularly as agreed, on time and properly equipped
- support the school's code of conduct and dress code
- let the school know, at the earliest opportunity, if my child has a medical appointment, or is unable to access their lessons
- contact school on the first and every day of absence
- let my child's tutor know of any issues that might affect my child's work, behaviour or attendance
- encourage my child with homework, to meet their targets and to read
- treat others with courtesy and respect
- respect personal information and maintain confidentiality relating to others
- advise and support my child to use ICT equipment and the internet safely at home, in order to complete school tasks
- support liaison between school and other services, including CAMHS, so that we can work together to support your child
- work with other support agencies as requested or required, to support your child
- let the school know if anyone in my child's household is suffering with sickness, stomach upsets or any infectious conditions
- support my child to have a healthy balance of school work, concentration and screen time with exercise, leisure, fresh air and conversation.
- At The Magpie Learning Centre Cancel transport in good time if my child is unable to attend
- *at home*: Provide a quiet place for lessons in the home and for on-line lessons.

Signature(s) \_\_\_\_\_

Date\_\_\_

#### The school will:

• provide a balanced curriculum, meeting the individual needs of the child

- promote a safe, caring environment
- expect high standards of behaviour and self-discipline of all in our school
- develop clear lines of communication between home and school
- liaise with other professionals working with you, including the school you are on roll at, to plan a way forward and keep on track
- keep you informed of your child's progress and attendance
- encourage success and recognise effort and achievement
- liaise with you and with transport providers regarding timetable changes
- treat everyone with courtesy and respect
- · respect personal information and maintain confidentiality relating to others

#### Signature

Date

#### As a student I will:

- attend school / access lessons every session that I am expected to, unless I have a valid reason for absence
- have high standards of behaviour and self-discipline

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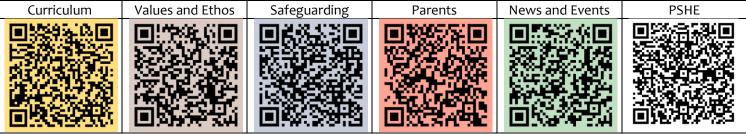
- be ready for lessons on time and do my work to the best of my ability
- · dress sensibly, modestly and safely, following the dress code for school
- · treat others with courtesy, respect and kindness
- show consideration for all members of the school community and respect for their property
- use appropriate language to staff and others
- tell a member of staff if I have any issues that might affect my work, behaviour or attendance
- · respect personal information and maintain confidentiality relating to others
- use ICT equipment and the internet safely at home and in school
- try to get on with others and always behave in a way that allows others to get on with what they should be doing
- work with my team to keep myself safe

Signature\_

Date\_

### Our website

You can find more information about us on our website such as



Within our personal development curriculum, we teach Relationships and Sex education. More details can be found on our website, including how to exercise your right to withdraw.

Did you know...The Children's Hospital School is over 70 years old?

# **School Closures**

If the school is closed due to snow this will be announced on local radio and on their websites. Note that The Magpie Learning Centre is part of The Children's Hospital School.

If there is heavy snow during the school day we may close the school early so that students are able to travel home more safely. If this is the case we will contact you directly so that you are aware. Please ensure that we have up to date emergency contact information for you.

### How to Contact Us

Address: The Magpie Learning Centre Hillsborough Road Leicester LE2 8UA

Phone:0116 4979992Email:magpie@childrenshospitalschool.sch.ukWeb:www.childrenshospitalschool.leicester.sch.uk

### Main Contacts

#### The Magpie Learning Centre

Ms Nikki Cole – Deputy Head Teacher Mr Stephen Deadman – Headteacher

#### Social Media

Twitter:twitter.com/HospitalSchoolL or @HospitalSchoolL

Facebook: www.facebook.com/childrenshospitalschoolleicester

Linkedin: www.linkedin.com/company/18365792

Please follow us to keep up to date with news, events and celebrations of our achievements.