



Willow Bank School

'Better Together'

Headteacher: Mr S. Deadman
Willow Bank School
Simmins Crescent
Leicester
LE2 9AH

Tel: 0116 229 8137

Dear Parents/Carers

As we reach the end of the academic year at Willow Bank School I would like to take this opportunity to provide information regarding Results Day 2022.

Results Day

Results can be collected in school:

Date: Thursday 25 August 2022

Time: 9am to 10am

Place: Willow Bank School Reception

Lynne Miller, the Connexions advisor, a member of SLT and other staff will be available to discuss results and offer support during this time.

All results which have not been collected by 10am will be emailed to your child's school email address and posted out to your home address that day.

Your child can access their school email using the website office.com, entering their usual school email address and password.

We are unable to release results to anyone other than the student unless this is agreed in advance and we have the student's written permission. Please note that we are unable to release results over the telephone.

Post Results

There are post-results services available after the publication of results, which the awarding bodies do charge for. Further information can be found on the school website, and will be provided in the results envelope on 25 August.

Certificates

Certificates will arrive in school at the beginning of November 2022 and we will write to you in the autumn term when they are available for collection.



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If you have any queries regarding this, then please do not hesitate to get in contact.

Yours sincerely,

A handwritten signature in cursive script that reads "Diane Davies".

Diane Davies
Deputy Headteache

