Children's Hospital School
'Better Together'

Rules for Responsible Computer Use

- Students must ask permission before using the internet and printer.

- Students must not use any rude language in their email communications and contact only those people approved by a member of staff.

- Students must not become involved in sending chain emails.

- Students must not access other people's files.

- No program files may be downloaded to the computer from the internet.

- No programs on a memory stick or disk should be brought in from home for use in the classroom.

- No personal information such as telephone numbers and/or addresses should be given over the internet.

- Students are not allowed to use the computer for any form of illegal activity, such as downloading music and copyright materials, introducing viruses, etc.

- Students must not:
    - Change default settings on software
    - Access password-protected files
    - Use the equipment for commercial gain
    - Use chat rooms
    - Use on-line games
    - Use web-based email
    - Use social networking sites

- Students using the internet must not seek out offensive materials or use the computer to create or transmit material that is designed or likely to cause annoyance, inconvenience or needless anxiety. Should any young person encounter such materials accidentally, they must report it to a member of staff.

- Students consistently choosing not to comply with these expectations will be warned and subsequently, will be denied access to internet resources.